



Albury Wodonga Aboriginal Health Service Ltd

POSITION DESCRIPTION

Position Title :	Midwife
Reports To:	Clinic Manager
Employment:	As per employment contract
Award :	Nurses Award
Salary:	As per employment contract

Position Approval

Updated: 28/06/2021

Approved: David Noonan
Date: 28/06/2021

ORGANISATION

Albury Wodonga Aboriginal Health Service Inc. (AWAHS) is an Aboriginal Community Controlled Health Organisation. AWAHS provides first class Primary Health Care Services to the Aboriginal community who reside in Albury / Wodonga and surrounding areas. As a Bulk Billing Health Service there is no charge to our clients for the medical services provided.

VISION STATEMENT

We support the Aboriginal community towards a better tomorrow. Our focus is to work alongside you to create generational health change.

POSITION PURPOSE

The Midwife is responsible for the delivery of antenatal and postnatal care for women of the local Aboriginal community which will include education and awareness of support services available to them. The role is responsible for the development and if approved the implementation of strategies designed to improve the health of Aboriginal women, their babies, children and families including maximising efficiency and effectiveness of delivery.

RELATIONSHIPS

Supervision

The position reports directly to the Clinic Manager.

Internal

The Midwife will work collaboratively with all other team members of AWAHS.

External

The Midwife will engage with other Aboriginal organisations, support and specialist service providers, government bodies and key stakeholders.

DUTIES OF THE POSITION

- Provide antenatal care and 6-week post-natal care for the Aboriginal and Torres Strait Islander community.
- Provide pregnancy, childbirth, parenting education and a range of other health information in a self-help environment.
- Implement procedures which enhance the physical safety and emotional wellbeing of patients, family members, staff and community members.
- Provide ongoing clinical care and ongoing psycho-social support throughout the antenatal and postnatal education and in-home/ outreach care for new mothers, babies, fathers and significant others.
- Identification and prompt referral of “high risk” pregnancies to appropriate services for ongoing care.
- Link Aboriginal women to maternal child health services, in-home support and other appropriate services.
- Work closely with the Aboriginal Health Worker to support and identify needs for Aboriginal women during pregnancy and post-natal period.
- Maintain patient health records in accordance with provisions under the relevant state act.
- Maintain links with relevant Aboriginal and wider services and agencies in relation to community health needs and advocating on behalf of the individual women and the program.
- Identify and where requested support proposals and grant applications to maximise Koori maternity services.
- Support women and child health initiatives, promotion and strategies.
- Provide consultation to health professionals caring for Aboriginal women as required.
- Provide support and supervision of students on placements as requested.
- Ensure that the service premises and equipment are secure, hygienic and well maintained in accordance with industry standards.
- Additional duties as directed by the relevant manager.

Administrative

- Maintain accurate client and program records, and statistics as required.
- Submission of reports and documents within required timeframes or as requested.
- Participate in research activities including the compilation of daily and monthly statistics on the services provided as required.
- Participate in the ongoing development and implementation of policies as required.

Professional

- Maintain confidentiality.
- Accept personal responsibility and be accountable for professional practice.
- Participate in performance appraisal and supervision processes.
- Maintain professional skills and knowledge via appropriate staff development activities.
- Demonstrate excellent communication skills in recording and reporting information to the multidisciplinary team.
- Actively uphold the AWaHS philosophy, policies and procedures.
- Contribute to the development and maintenance of a supportive environment within the team.
- Participate in the evaluation of the program's services and group activities.
- Work in accordance with the EEO, OH&S, Code of Conduct and safe working practices, policies and procedures of the Albury Wodonga Aboriginal Health Service.
- Participate in quality improvement activities.
- Work as part of a team and actively participate in staff meetings.

ORGANISATION CHART

Refer to the Organisational Chart on the AWAHS website.

SELECTION CRITERIA

- Current registration as a Registered Nurse (Division 1)
- Nursing experience within primary health care
- Registered Midwife with a minimum of three years' experience
- Understanding of current health issues relevant to Aboriginal & Torres Strait Islander communities, particularly with chronic disease.
- Demonstrated high level of written, verbal and interpersonal communication skills.
- Computer literacy
- Current drivers' licence

EMPLOYMENT PREREQUISITES

- Current and clear Criminal Record Check
- Current and clear Working with Children Check
- Complete and appropriate for role Health Declaration Form
- Current registration with the Australian Health Practitioners Regulation Agency

DECLARATION

I acknowledge that I have read the Position Description understood its contents and agree to work in accordance with the requirements of the position. I also understand and accept that I must comply with the organisation's policies and procedures including Confidentiality and Code of Ethics during and beyond my employment with Albury Wodonga Aboriginal Health Service Ltd.

Name

Signature Date