



Albury Wodonga Aboriginal Health Service Inc

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POSITION DESCRIPTION

Position Title :	Aboriginal Drug & Alcohol Worker Full Time
Reports To:	Program Manager
Term of Employment:	This is a full time position with a 3 Month probationary period.
Award : Award 2010.	Aboriginal Community Controlled Health Services
Classification;	Aboriginal Health Worker
Salary:	As per contract.

In this position, Aboriginality is a genuine, occupational qualification and is authorised by section 14 (d) of the NSW Anti-Discrimination Act, 1977 NSW.

Position Approval

Updated: 31/07/2019

Last updated: 23/01/2017

Approved: Matthew Stewart

Date: 31/07/2019

ORGANISATION

Albury Wodonga Aboriginal Health Service Inc. (AWAHS) is an Aboriginal Community Controlled Health Organisation. AWAHS provides first class Primary Health Care Services to the Aboriginal community who reside in Albury / Wodonga and surrounding areas. As a Bulk Billing Health Service there is no charge to our clients for the medical services provided.

VISION STATEMENT

To provide comprehensive quality health and family services based on respect for Aboriginal culture.

PURPOSE

Albury Wodonga Aboriginal Health Service strives to be a welcoming, community focused organisation delivering culturally appropriate services and programs aimed at improving the health and wellbeing of individuals and families in the Albury, Wodonga and adjacent Aboriginal communities. Albury Wodonga Aboriginal Health

Service is committed to continuously improving the way it operates as well as working in partnership with mainstream service providers to close the gap.

POSITION PURPOSE

- The ADAW will be directly responsible for promoting a client focused approach to engaging with clients affected by Alcohol and other Drug Use issues.
- The ADAW will promote the empowerment of AWAHS clients by ensuring that Alcohol and other Drugs programs and services are delivered from a holistic perspective, within the principles and goals of Primary Health Care.
- The ADAW will provide case management support to clients with drug and alcohol issues.
- The ADAW will work towards reducing the level of Alcohol, Tobacco and other Drug usage in the local Aboriginal community with a Dual Diagnosis approach
- The ADAW will encourage the local Aboriginal community to take responsibility for their own health, the health of their families and the health of the broader Aboriginal Community.
- The ADAW will build productive and meaningful relationships with other AWAHS Staff and mainstream health providers who deliver Alcohol and other Drug Programs and Services.

RELATIONSHIPS

Supervision

The position reports directly to the Program Manager of AWAHS

Internal

The ADAW will be placed within the SEWB team and work collaboratively with all other team members of AWAHS.

External

This position is part of the Drug and Alcohol Consortium for the Murray Riverina alliance. As a result, this position is expected to liaise and attend regular meetings with other consortium members and the lead agency Griffith Aboriginal Medical Service.

The ADAW will be expected to liaise with key stakeholders who are involved with Alcohol and Other Drugs issues affecting our local Aboriginal community. The liaison will also include other local Aboriginal Organisations.

DUTIES OF THE POSITION

- Deliver Alcohol and Other Drug education to clients: distribute health promotion brochures, develop, organise and run Health Promotion programs.
- Facilitate and participate in opportunistic and community screening activities.
- Actively promote and provide a holistic approach to care which focuses on the needs of the client and their families.
- Provide case management, including consultation, assessment, support, referral and follow up for Alcohol and other Drug issues.
- Participate in Team Care Planning for clients with the AWAHS clinical Team.
- Ensure privacy by maintaining security of client records and confidentiality of client related information.
- To undertake further training and education to maintain best practice.
- Any other reasonable duties as directed by the. Program Manager

ORGANISATION CHART

Refer to attached AWAHS Organisational Chart

SELECTION CRITERIA

- Be able to communicate effectively with the local Aboriginal community in a non discriminative and professional manner
- Have prior experience in dealing with Aboriginal people and their families who have Alcohol and other Drug issues.
- Have well developed interpersonal skills, the highest standards of personal integrity and excellent time management skills.
- Have experience in providing case management.
- Be able to work collaboratively with other members of the AWAHS team.
- Current Drivers License
- Be willing to undertake a Criminal Record and Working with Children Check

Qualifications and Experience

- Minimum qualification, certificate in AOD or working towards and/or previous experience working in a D&A worker role
- Experience in successfully establishing and coordinating programs and services including group facilitation skills
- Self motivation
- Capacity to work within the principles and values of our organisation
- Problem solving skills
- Commitment to ethical considerations in professional practice

Employment Prerequisites

- Undertake relevant Criminal Record Check
- Undertake relevant Working with Children Check
- Complete Health Declaration Form

Occupational Health and Safety:

- Responsible for personal health and safety
- Complies with AWAHS requirements in relation to Health and Safety activities and responsibilities
- Identifies and reports OHS problems, where evident, in processes or systems
- Reports accident/incident information promptly to Supervisor and Health and Safety Advisor

Declaration

I acknowledge that I have read the Position Description and understood its contents and agree to work in accordance with the requirements of the position. I understand and accept that I must comply with the policies and procedures of the Albury Wodonga Aboriginal Health Service Inc.

Surname: _____ Given Names: _____

Signature: _____ Date: _____